



Display Week: 2

								Dec 19, 2022					Dec 26, 2022					Jan 2, 2023					Jan 9, 2023					Jan 16, 2023					Jan 23, 2023					Jan 30, 2023					Feb 6, 2023																											
								19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12							
VENDOR	PO#	SHIP TO ADDRESS	LEAD TIMES	NOTES	ORDER DATE	END DATE		M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
Installation																																																																						
Haworth (Maari)	11173-3		11 WEEKS		9/30/22	12/16/22																																																																
Production								9/30/22	12/2/22																																																													
Transit Times									ETD 12/08/22	12/2/22	12/13/22																																																											
Storage									POI Warehouse	12/13/22	12/16/22																																																											
Delivery to Site									1717 4th Street, Santa Monica, CA	12/19/22	12/23/22																																																											
Installation																																																																						
Haworth	11173-27		11 WEEKS		9/30/22	1/13/23																																																																
Production								9/30/22	12/30/22																																																													
Transit Times									DG1 shipped 11/15/22. ETD 11/21/22. DG2 will deliver 12/28/22. Ship date 12/23/22. DG3 will deliver 12/30/22. Ship date 12/23/22. DG4 shipped 11/23/22. Delivered 11/28/22. Lines 23 and 236 shipped 11/29/22. DG5 shipped 11/18/22. Delivery date 11/29/22. DG702 FTL will deliver 12/17/22. DG703 will deliver 12/30/22. Ship date 12/24/22.	12/30/22	1/6/23																																																											
Storage																																																																						
Delivery to Site									1717 4th Street, Santa Monica, CA																																																													
Installation																																																																						
HBF	1117-24		9-11 WEEKS	Revised PO sent 10/10.	10/10/22	2/3/23																																																																
Production								10/10/22	1/4/23																																																													
Transit Times									Line item #2 ships 12/22/2022. Line item #1 ships on 1/4/2023	1/13/23	1/22/23																																																											
Storage									POI Warehouse	1/23/23	1/27/23																																																											
Delivery to Site									1717 4th Street, Santa Monica, CA	1/30/23	2/3/23																																																											
Installation																																																																						
Interior Investments (HERMAN MILLER)	11173-26		14 WEEKS		9/30/22	3/3/23																																																																
Production								9/30/22	2/7/23																																																													
Transit Times									A portion of the order ships 2/2/2023. Remaining portion ships 2/7/2023	2/7/23	2/16/23																																																											
Storage										2/20/23	2/24/23																																																											
Delivery to Site										2/27/23	3/3/23																																																											
Installation																																																																						
Humanscale	11173-23		14 WEEKS		9/30/22	12/9/22																																																																
Production								9/30/22	11/14/22																																																													
Transit Times										11/14/22	11/22/22																																																											
Storage									POI Warehouse	11/22/22	12/2/22																																																											
Delivery to Site									1717 4th Street, Santa Monica, CA	12/5/22	12/9/22																																																											
Installation																																																																						

Display Week: 2

VENDOR	PO#	SHIP TO ADDRESS	LEAD TIMES	NOTES	ORDER DATE	END DATE	Dec 19, 2022							Dec 26, 2022							Jan 2, 2023							Jan 9, 2023							Jan 16, 2023							Jan 23, 2023							Jan 30, 2023							Feb 6, 2023						
							19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12
							M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
Images of America (IOA)	11173-6		20 WEEKS		10/5/22	2/24/23	[Gantt bar from 10/5/22 to 2/24/23]																																																							
Production					9/30/22	2/3/23	[Gantt bar from 9/30/22 to 2/3/23]																																																							
Transit Times					2/3/23	2/12/23	[Gantt bar from 2/3/23 to 2/12/23]																																																							
Storage					2/13/23	2/17/23	[Gantt bar from 2/13/23 to 2/17/23]																																																							
Delivery to Site					2/20/23	2/24/23	[Gantt bar from 2/20/23 to 2/24/23]																																																							
Installation																																																														
Keilhauer	11173-10		7-9 WEEKS		9/30/22	2/3/23	[Gantt bar from 9/30/22 to 2/3/23]																																																							
Production					9/30/22	1/12/23	[Gantt bar from 9/30/22 to 1/12/23]																																																							
Transit Times					1/12/23	1/21/23	[Gantt bar from 1/12/23 to 1/21/23]																																																							
Storage		1717 4th Street, Santa Monica, CA			1/23/23	1/27/23	[Gantt bar from 1/23/23 to 1/27/23]																																																							
Delivery to Site					1/30/23	2/3/23	[Gantt bar from 1/30/23 to 2/3/23]																																																							
Installation																																																														
Knoll (COM)	11173-8		In Stock		9/30/22	10/6/22	[Gantt bar from 9/30/22 to 10/6/22]																																																							
McMurray Stern/Space Saver	11173-14		12-14 WEEKS	Kim from SMMUSD approved finish 11/15.	date	date																																																								
Nucraft	11173-17		11 WEEKS		9/30/22	12/30/22	[Gantt bar from 9/30/22 to 12/30/22]																																																							
Production					9/30/22	12/8/22	[Gantt bar from 9/30/22 to 12/8/22]																																																							
Transit Times					12/8/22	12/16/22	[Gantt bar from 12/8/22 to 12/16/22]																																																							
Storage					12/16/22	12/23/22	[Gantt bar from 12/16/22 to 12/23/22]																																																							
Delivery to Site					12/26/22	12/30/22	[Gantt bar from 12/26/22 to 12/30/22]																																																							
Installation																																																														
OFS	11173-7		8 WEEKS		9/30/22	12/9/22	[Gantt bar from 9/30/22 to 12/9/22]																																																							
Production					9/3/22	11/14/22	[Gantt bar from 9/3/22 to 11/14/22]																																																							
Transit Times					11/14/22	11/18/22	[Gantt bar from 11/14/22 to 11/18/22]																																																							
Storage		POI Warehouse			11/18/22	12/5/22	[Gantt bar from 11/18/22 to 12/5/22]																																																							
Delivery to Site		1717 4th Street, Santa Monica, CA			12/5/22	12/9/22	[Gantt bar from 12/5/22 to 12/9/22]																																																							
Installation																																																														
Pallas/KI (COM)	11173-9		In Stock		9/30/22	10/4/22	[Gantt bar from 9/30/22 to 10/4/22]																																																							
Peter Pepper	11173-28		6 WEEKS		9/30/22	12/9/22	[Gantt bar from 9/30/22 to 12/9/22]																																																							
Production					9/30/22	11/15/22	[Gantt bar from 9/30/22 to 11/15/22]																																																							
Transit Times					11/15/22	11/18/22	[Gantt bar from 11/15/22 to 11/18/22]																																																							
Storage		POI Warehouse			11/18/22	12/2/22	[Gantt bar from 11/18/22 to 12/2/22]																																																							
Delivery to Site		1717 4th Street, Santa Monica, CA			12/5/22	12/9/22	[Gantt bar from 12/5/22 to 12/9/22]																																																							
Installation																																																														
SAFCO (MAYLINE)	11173-18		7-9 WEEKS		9/30/22	12/23/22	[Gantt bar from 9/30/22 to 12/23/22]																																																							
Production					9/30/22	11/28/22	[Gantt bar from 9/30/22 to 11/28/22]																																																							
Transit Times					11/28/22	12/5/22	[Gantt bar from 11/28/22 to 12/5/22]																																																							
Storage																																																														
Delivery to Site		1717 4th Street, Santa Monica, CA			12/5/22	12/5/22	[Gantt bar from 12/5/22 to 12/5/22]																																																							

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VENDOR	PO#	SHIP TO ADDRESS	LEAD TIMES	NOTES	ORDER DATE	END DATE	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
Installation		Installation being handled by Safeco.			12/5/22	12/5/22																																																								
Uline - CANCEL PO	11173-15		In Stock		date	date																																																								
West Coast Industries	11173-16		8-10 WEEKS		9/30/22	12/16/22																																																								
Production					9/30/22	12/9/22																																																								
Transit Times					12/9/22	12/12/22																																																								
Storage					12/12/22	12/16/22																																																								
Delivery to Site					12/19/22	12/23/2022																																																								
Installation																																																														
Woodtech	11173-1		10-11 WEEKS		7/22/22	2/3/22																																																								
Production				MW-05 and MW-06 were separated from this order due to ongoing development		1/9/23																																																								
Transit Times					1/10/23	1/13/23																																																								
Storage																																																														
Delivery to Site					1/13/23	2/3/23																																																								
Installation																																																														
Woodtech	11173-30		10-11 WEEKS	Updated drawings being reviewed by StudioMA	10/10/22	2/17/23																																																								
Production					11/11/222	1/20/23																																																								
Transit Times					1/20/23	1/31/23																																																								
Storage					2/6/23	2/10/23																																																								
Delivery to Site					2/13/23	2/17/23																																																								
Installation																																																														
<b>Phase Two: Moving Ed Foundation/ Ed Services</b>																																																														
Mass Communication Letter					10/10/22	2/17/23																																																								
Boxes & Moving Carts Delivered by MSI						12/1/22																																																								
Tag Existing Product Moving into New Headquarters						12/5/22																																																								
POI - Move existing product into new headquarters					12/15/22	12/19/22																																																								
POI - Outfit offsite storage unit					12/15/22	12/16/22																																																								
MSI - Move banker boxes into offsite storage unit						12/20/22																																																								
IRN - Determine items for donation					12/6/22	12/14/22																																																								
POI - Tag items for donation																																																														
IRN - Move items for donation																																																														
SMMUSD clean up and repair					12/28/22	12/30/22																																																								

*Insert new rows ABOVE this one*